



Scouts Canada - Chinook Council



Welcome to Camp Impeesa Registration Package 2018/2019

Scouts Canada – Chinook Council thanks you for choosing Camp Impeesa. Your patronage helps to support Scouting and allows us to provide a fun, adventurous outdoor recreational experience for youth and adults alike.

Camp Impeesa is open to both Scouting and non-Scouting groups.

Camp Impeesa is an **Alberta Camping Association (ACA)** accredited camp and meets or exceeds all ACA standards. By being an ACA accredited camp we are following the highest safety and operational standards in Alberta and are striving to provide you with the safest location for your outdoor activities.



Winter Bookings

Camp Impeesa is open during our winter season with access to seasonal program activities. Tenting sites are open for winter camping experiences with limited water access. Cabin Villages and the Dormaar Centre are also available. The Dormaar Centre is the only heated with indoor washroom facilities available. We recommend bringing some water with you. Outhouses are open for use. Early May bookings are dependent on spring snow conditions so please be prepared for all weather events at camp during this time. Some facilities may not be open or available during this early spring period. Please check with the camp for specific conditions.

Bookings and Payment

Scouting groups may book Camp Impeesa anytime up to a year in advance. Booking availability for non-Scouting groups starts September 1st each year for the upcoming year. All bookings can be completed online under your Active Net account. Please login to make payment on any final invoices.

Groups booking camp facilities must **pay in full** at the time of registration.

Refunds will be given according to the schedule below – no exceptions. This allows us to plan for staffing, catering and program costs and commitments that are often incurred significantly earlier than the actual group camp.

The amount of the refund will be based on the date the cancellation is received and recorded in Active Net.

DATE OF CANCELLATION

>90 days prior to camp start date

<90 days and >45 days prior to camp start date

Less than 45 days prior to camp start date

REFUND

100%, minus a 4% processing fee

50%

0%

Send a Cancellation request to prairies@scouts.ca with the subject line Camp Cancellation.

Please note that a day is calculated as 24 hours from the time you arranged to arrive. Groups leaving after that point will be charged for an extra day.

To view photos of our facilities please go to our camp Flickr page. Look under albums and check out any of our Facilities albums.

www.flickr.com/photos/chinookcamps



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Critical Information

- Manifests: It is our duty of care at camp to ensure we know who is on-site at all times. Groups must have a manifest filled out when they arrive before they will be allowed to enter the camp. Manifests must show the first and last name of all youth and adults who will be on-site attending camp.
- Scout groups must ensure all participants are registered Scouting members. We will have the ability to access your group list from *MyScouts* to check against. Participants not registered will not be allowed into camp. The only exception will be if non members have a signed individual *hold harmless agreement* completed when they arrive.
- Scout groups must ensure all adult leaders are in compliance with Scouts Canada's screening policies. This includes a current clean and clear *PRC* (Police Record Check) with *VSS* (Vulnerable Sector Search); completed all required online training modules and signed the *Code of Conduct*. Leaders not in compliance will not be allowed into camp.

Non-Scouting groups must provide an insurance certificate with Scouts Canada listed as additional insured for \$2,000,000 and they must sign the organizational *hold harmless agreement*.

CHECK-IN PROCEDURES

- Use the radio located at the front gate shed to contact the camp staff to let them know you have arrived.
- Park your vehicles in the main parking lot located to the left as you come into the camp.
- Proceed to the Program Office to check-in before heading to your site or building. At this time please hand in your camp manifest to the staff member checking you in.
 - **All Scouters must have a *parental consent form* and a *physical fitness form* for each youth camper and a *physical fitness form* for each adult.**
- Walk through your area and establish the condition of the facility or area at the time of your arrival. **Read and complete the check in and out form located in your building or site.**
- Familiarize yourself with emergency procedures for your site and location of fire extinguishers in lodges.
- Read the 'Garbage & Recycling' section to be sure you're handling your refuse properly. Remember you are in bear country
- Review the rules of the camp with your entire group.

CHECK-OUT PROCEDURES

All facilities used must be properly cleaned before departure. All sites must be left tidy and all garbage cleaned up. Groups who leave their area in an unsatisfactory condition of cleanliness will be charged **\$150/hour** for cleaning.

- Use the check list in each location to clean your area. Policing the grounds to remove litter will help the next camper to enjoy their stay.
- Contact the camp staff to conduct an inspection of your site.



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Emergency Procedures are posted in each building and at our program office. It is the responsibility of each group to review these rules with their adult Scouters / Leaders and youth as soon as possible after their arrival to camp. Cell phones have very little coverage at camp. The only phone accessible at all times is a pay phone located at the front gate. When calling for emergency assistance quote your location as:

NW-11-5-3-W5 or #3124 TWP RD 5-3A

Contacts:

| | | |
|------------------------------|------------------------------|------------------------------|
| Camp Bookings | Prairie Service Centre | Toll Free: 1 800 480 2054 |
| Camp Office | | 403 627 4805 |
| Police - Fire - Ambulance | | 911 |
| Report a wild Fire | | 310 FIRE (3473) |

CAMP RULES

TO ENSURE THE SAFETY OF OUR PATRONS AND TO MAINTAIN THE INTEGRITY OF THE FACILITY, YOUR CO-OPERATION IN ADHERING TO THE FOLLOWING RULES IS REQUESTED:

Alberta Parks Regulations Camp Impeesa sits within the Castle Provincial Park as part of Alberta Parks. It is important to remember that we follow all park regulations in regards to land use, forest and wildlife interaction policies, bans and/or restrictions. For specific parks regulation information please go to the Alberta Parks webpage for the Castle Region.

<https://www.albertaparks.ca/albertaparksca/visit-our-parks/regulations/>

Parking All groups must park at the Main Parking Lot of camp at all times. Vehicles are not to be used for moving around camp. Vehicles must not be parked on roadways obstructing access for emergency vehicles or may not be parked at program activity areas. Groups are allowed to have up to **two** vehicles at their tent site or building, this includes a utility trailer for gear and food storage. A charge of **\$35.00 per day/vehicle** will be added to a groups permit for any extra vehicles that are not located at the Main Parking Lot, this includes vehicles shuttling persons around camp. The only exception to this rule is for vehicles taking garbage to the bear proof bins or for those given permission by the camp managers. The camp staff will review this information during the community meeting with your group, they will not chase or ask multiple times for anyone in the group to move vehicles. Vehicles will be counted daily and added to your invoice.

RV's or Camper Trailers are not permitted at the camp and those wishing to utilize this type of accommodation can book a site at the Beaver Mines Provincial Campground located across from Camp Impeesa. Permission may be granted for those with medical, physical or mobility needs to bring this type of accommodation, power and water is not provided.

Accidents must be reported to the Calgary Service Centre and the necessary forms to be completed. Scouters / Adults should be responsible for contacting parents and emergency medical services unless the accident occurs during a camp sponsored event in which case camp staff will be responsible. Scouting and non-Scouting groups are required to fill out a Scouts Canada *Incident report* for all incidents.

Alcohol is not permitted on-site. Anyone caught in possession of, handling or consuming alcohol while at camp will be asked to leave immediately.

Broken Equipment or Fixtures MUST be reported to the Camp Ranger as soon as possible.



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Cleaning your building and/or site before your departure is the responsibility of your group. You will need to bring your own cleaning supplies when you come to camp. Upon check-in, your group will be given a cleaning checklist for your building and/or site. Please ensure you follow this check list. Groups who leave their building and/or site in an unsatisfactory condition will be charged **\$150/hour** for cleaning.

Bear Bangers, Explosives, Firearms, Bows, Fireworks and Rockets are not permitted on-site. Please do not bring any of these items with you to camp. We recommend Bear Spray instead of bear bangers.

Fires are allowed only in designated fire pits. Please ensure that your campfire is attended at all times and is completely dead before you leave it. If a fire has been left unextinguished with smoke, hot coals or flames your group will be charged a fine of **\$287.00** as per Alberta Wildfire legislation. Small fires reduce the risk of forest fires and help us to conserve firewood.

When a fire ban has been issued by the Province or Alberta Parks no fires will be allowed at camp. The camp ranger will enforce this strictly during a fire ban.

A note about Fire Extinguishers: Please ensure all fire extinguishers are left as they are found unless being used in an emergency. Anyone found to have tampered with, removal of the safety tag or stickers, discharging of without cause will be charged a fine of **\$100.00**.

Chainsaws and other Large Equipment is not permitted at camp. If you need any maintenance or repairs please bring your concerns to the Camp Range

Firewood is supplied by Camp Impeesa to all groups and rentals. A half load of firewood is included in each facility rental. One half load is about equal to 15 cut and split pieces.

If you require more wood the camp staff will re-supply your site and you will be charged \$15.00 for each half-load you have requested. Please do not remove firewood from any other site and do not strip trees or use deadfall for firewood.

Garbage & Recycling Please bag and place all garbage and recycling in dumpsters and recycling bins. Please have an adult accompany children to the garbage dumpsters. Do not leave any garbage unattended or overnight to help keep the local wildlife out of the campsites.

Pets are not allowed at Camp. This includes parents dropping off youth. If a parent does bring an animal to camp they will be asked to keep it in their vehicle.

Smoking, Vaping, any similarly tobacco related habits are not permitted in any camp building or within five meters of any camp building. Smoking is permitted only at our designated Smoking Area which is located outside of the camps main gate. Please take your cigarette butts with you. It is never appropriate to use tobacco in front of youth. Remember that you are a role model. This also includes electronic smoking devices or vaporizers. We follow and abide by the provincial laws in regards to this type of activity as it relates to youth.

Washrooms must be supervised when youth are being sent in groups of six or more. Adults should not be inside the washrooms while youth are present; our main washroom/shower unit is gender neutral and individual use only. Please help keep the washrooms clean and tidy and report any issues to the camp staff.

Water for Drinking is available at most sites and around the camp and is potable. During colder months, water may have to be hauled to your site or may not be available at all. During our winter season please bring water or be prepared to melt snow. If melting snow or collecting from any natural water source you are responsible for following proper water treatment and sterilization procedures and techniques



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Quiet Time is from 11:00 pm to 7:00 am daily. Please ensure that all of your participants are at your building or site during this period. Our camp ranger will do a full camp check at any time during the evening to make sure groups are being respectful.

Security

All camp staff and volunteers can be identified by a name tag or camp shirt identifying them as camp staff and their roles.

Leave No trace

We follow a 'Leave No Trace' program and philosophy at camp; posters are in all longhouses. Please take time to talk to your youth and adults about the following principals:

- Plan ahead and prepare
- Travel and camp on durable surfaces
- Dispose of waste properly
- Leave what you find
- Minimize campfire impacts
- Respect wildlife
- Be considerate of other visitors

<http://www.leavenotrace.ca/>

Cell Phones

There is limited access to cell phone signals at Camp Impeesa; except for a couple of sparse locations around the camp. The only phone accessible at all times is a pay phone located at the front gate. The closest signal can be reached in the hamlet of Beaver Mines located about 15 minute by vehicle.

WiFi

Internet access at camp is not available for customers or guests. We have limited bandwidth for our camp office operations.

Please Bring:

- All personal Items
- Footwear – you **MUST** have a pair of closed toe, full coverage shoes for most activities at camp. Crocs, sandals, and keens are not appropriate. Sandals or similar can be worn for water related activities.
- First-Aid kit
- Foam or air mattresses, sleeping bag, pillows, towels, etc. (foam mattresses are not supplied in the cabins)
- Food, pots, pans, and utensils – everything that you will need to prepare, serve meals, and clean up
- Camp permits, manifests, and emergency contact information
- Please bring your own axes and saws
- FRS radios are very handy to have at camp
- Your own cleaning supplies; see section on 'cleaning'

PROGRAMMING

All programming areas require groups to have proper adult supervision. We provide instructors only and the camp staff **DO NOT** count towards the two scouter rule.

To add one or more of our high adventure elements to your booking please refer to the fee chart for each activity you wish to participate. Please make sure to book these specific activities at the time of registration so we can make sure we have the staff resources available for your group. You can find our fee chart on our camp webpage at www.campimpeesa.ca.



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Camp Impeesa programs and activities offer a wide variety of opportunities for your group to experience high adventure and elements of the Canadian Path. We have structured program options to meet the needs of all of our users. You may pick and choose how you would like to experience Camp Impeesa.

Included in your site fees is our Standard program package which includes scheduled access to:

- Archery
- Tomahawks
- Thunder ball
- Pioneering
- Fire lighting
- Compass
- Survival
- Nature programs
- Hikes
- Wide games
- Campfire program
- Swimming

Scheduling of Programs

To ensure groups have a fair share of program areas please plan what you would like to do with your group before camp. Once you arrive at camp, a program meeting will be held for your group at the program office or at your accommodation site.

At times, not all program areas will be available based on the amount of trained & certified camp staff on-site, adverse weather conditions, program area maintenance. Please plan accordingly. To avoid disappointment those who do book and have paid for specific choice activities in advance will get first priority.

September – May

During your check-in the Program Coordinator will schedule you into your desired program areas.

May – August

To help you with your program planning call the camp 403 627 4805 a couple weeks prior to your visit. We can confirm which of our Adventure activities you have chosen at this time. The program coordinator will help you with your program needs.

Waterfront

Lifeguards are required for swimming at our waterfront as we have a supervised waterfront. We provide Lifeguards from June to August, sometimes into September. Groups wishing to swim at times when lifeguards are not provided may provide their own lifeguards who have been approved PRIOR to your visit. They must follow our lifeguarding procedures which are stated in our *Waterfront Operations Manual*. If you do not wish to swim in our supervised waterfront you may access the public beach across the lake at the Beaver Mines Recreational Campground. Please note it is at your own risk and Camp Impeesa will not be responsible for any incidents that occur off of the camp property.



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Premium Program Activities

Please go to our webpage to find trail card descriptions for each of the activities we offer at camp.

Canoeing

Groups wishing to use canoes must do so under the supervision of an adult with a provincially recognized canoe certification or equivalent canoe training, lifeguard certification, or swift water rescue certification. We provide lifeguards and staff during June to August to supervise canoeing. An adult must always be present on the water while groups are using canoes.

Climbing Tower

The Impeesa Climbing tower is a multi-sided design offering a progressive level of challenge for all levels of vertical experience. We have a range of activity to help youth succeed in working on their Vertical Skill competencies in the *Canadian Path*. As with all of our adventure programming the tower availability and duration of use is based on other bookings, staff availability, maintenance, season, and weather. Please phone our program coordinator to book your time.

Rappelling

At our climbing tower we offer another challenge of adventure and personal achievement with rappelling. Start with the climbing experience to reach the repel platform and then take the big step backward to descend from height.

Zip Line

The twin zip line is an exciting and fast paced experience for those who want the thrill of flying over the lake at Camp Impeesa. Start by climbing a hanging, vertical cargo net to reach the zip tower platform. A certified staff member will attach you to the cable before zipping across the lake to the other side. Participants must be a minimum of 60 lbs. and a maximum of 275 lbs. to ride the zip line. We will weigh each participant at the beginning of your time block.

High Ropes Element

Our four new high ropes element activities including:

- Crate Stack,
- Portable Perch,
- Adjustable Leap
- Flying Squirrel

Low Ropes Course

Our low ropes course offers initiative team and community building program. Each element of the course can be programmed based on the goals the group wishes to achieve or work on. We will help your group choose the best path of element or elements to suit your needs. Please call our program coordinator to book your time and specific program plan.

3D Archery Course

This course is designed for older scouts and venturer age youth. We recommend groups book a block of time in the fixed archery range to learn the basics of shooting and to gain skill.

Pellety Range

The Pellety Range is for Cub and Scout youth **aged 8 and older**. There are no exceptions to the age restrictions. Safety is our top priority at the range and our range master will be in charge and must be able to have full focus during operation of the range. Participants must wear all safety equipment including eye and ear protection. A maximum of 16 participants may be in the range area at a time for their scheduled block of time of up to 1.5 hours. Scheduling is flexible based on other rental groups in the camp at any given time.



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Water Bouncer

The water bouncer is available from late June until the end of August and it's booked during your swimming block time. All participants, regardless of swimming ability or completion of the swim test must wear a PFD at all times while on the bouncer. A maximum of 10 participants will be allowed on the bouncer at a time and the camp lifeguards will help groups rotate participants on and off the bouncer.

Hiking Table Mountain

If your group is planning to hike up to Table Mountain or any other location off-site, please let the camp staff know the details of your trip.

It is important to include:

- time you leave camp
- time you plan on returning
- name(s) of anyone staying on-site
- if you are taking any side trips and where

We can provide to your group a trip planning sheet that can be completed by the youth as part of the *Canadian Path's Trail Skills section*. Please plan for about a 5 – 6 hour return trip for this hike.

Any off site activities or trips that take place within the Castle Provincial Park must be coordinated with Alberta Parks. Leading a group of youth into a Provincial Park requires adults to maintain a Standard First Aid certificate and a permit completed through Alberta Parks. Camp Impeesa is not responsible for any infractions, fines, encounters with park law enforcement.

Directions to Camp and More Information:

For more information about Camp Impeesa and for directions to get to camp please go to our camp webpage at www.campimpeesa.ca



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CAMP RENTAL AGREEMENT

This agreement is made between Scouts Canada, Chinook Council, hereinafter referred to as Scouts Canada and

_____.

The agreement between Scouts Canada and: _____ is for the rental of CAMP

_____ with the following terms and conditions of the rental;

A. Terms of payment:

New in 2016 – Groups booking camp facilities must pay in full at the time of registration.

Refunds will be given according to the schedule below – no exceptions. This allows us to plan for staffing, catering and program costs and commitments that are often incurred significantly earlier than the actual group camp. The amount of the refund will be based on the date the cancellation is received and recorded in the Scout Office.

| DATE OF CANCELLATION | REFUND |
|--|--------|
| >90 days prior to camp start date | 100% |
| <90 days and >45 days prior to camp start date | 50% |
| Less than 45 days prior to camp start date | 0% |

You may at any time transfer your Group Booking to another group / section provided this transfer is requested at least *14 days prior to the start date of the group camp*. There will be a \$25 administration fee. Please contact the Scout Office to transfer the registration details.

- B. Camp Rules:** The group has received, read, understands and agrees to follow all the camp rules and regulations during their stay.
- C. Cleaning:** All facilities used must be properly cleaned before departure. All sites must be left tidy and all garbage cleaned up. Groups who leave their site or lodge in an unsatisfactory condition of cleanliness agree to pay a fee of **\$150/hour** for cleaning at the discretion of camp staff.
- D. Other Charges:** Groups are responsible for all other charges added to their booking during their time at camp and after. These charges could include any added program activity fees and all other charges as stated in the registration package as well as on the check in/out form.
- E. Supervision:** Groups are responsible for the supervision of youth they bring to camp and are responsible for their behavior and any damage they may cause.
- F. Communication:** Groups will provide camp staff with clear arrival and departure times as well as a manifest of who is on-site at all times.

Executed this _____ day of _____, 20_____

Organization

Name (print)

Signature

Date

Please send a copy of the Rental "Subject: Rental Agreement" to Prairie Shared Mail Box at prairies@Scouts.ca and retain a copy for your records.